



August 12, 2014

To: Nonprofit Organizations
Trade Associations

From: Terry Edelstein, Nonprofit Liaison

Re: **Lean Training Opportunities and Other Updates**

LEAN TRAINING OPPORTUNITIES

Thanks to the State's Program Director, LeanCT, Alison Fisher for offering slots to nonprofit organizations in an upcoming round of training sessions.

There are slots for up to 10 registrants per session, for a total of 40 people.

The deadline for registration is Friday August 29, 2014.

To register, contact Alison Fisher directly telling her the date and time of the session and providing her with a list of the registrants. alison.fisher@ct.gov

About Lean 101

Lean is an approach of principles and methods that focus on the systematic identification and elimination of all "waste" from a process. Private and public sector organizations have adapted and applied these methods to office environments, service-delivery processes, and more recently to Government agencies and administrative processes. Simply put, Lean is a growth strategy that allows for enhanced service provision in this challenging economy.

[LeanCT Website](http://www.ct.gov/opm/cwp/view.asp?a=4595&q=538306&opmNav_GID=2162) or
http://www.ct.gov/opm/cwp/view.asp?a=4595&q=538306&opmNav_GID=2162

This 3 hour course will orient you to the Lean concept. It will give a foundational understanding of Lean tools, their benefits and how to use them. This training is **FREE OF CHARGE**.

There are **FOUR sessions** over **TWO days**.

Thursday September 4th, 2014 at Department of Labor in staff rooms A and B. The address is 200 Folly Brook Blvd. Wethersfield, CT 06109

AM session: 9am-12pm

PM session: 1-4pm

Friday September 5th, 2014 at Department of Transportation Training Center in Room 1. The address is 2780 Berlin Tpke, Newington, CT 06131

AM session: 9am-12pm

PM session: 1-4pm

BEST WISHES TO BRITTANY KAPLAN & WELCOME TO BRANDON CIRILLO

Best wishes to Public Policy Intern Brittany Kaplan who has worked in the Governor's Office since August 2013. She is returning to UConn's Public Policy Program for her joint public policy and law school program on August 19, 2014.

In her year-long internship, Brittany has done a wonderful job in staffing work groups and committees for the Office of the Nonprofit Liaison, including the eleven work groups and subcommittees of the Governor's Cabinet on Nonprofit Health and Human Services.

She has written informational bulletins for nonprofit community providers and managed the Nonprofit Liaison website.

Brittany played a major part in rolling out an online Uniform Licensing application and posting process in conjunction with DAS, DPH, DDS and DCF. She coordinated the document posting process, developed the training modules and webinar for nonprofit and state agency licensing staff. The project reduces the number of documents required for each application and creates uniform document requirements across the fourteen license types. A healthcare organization with multiple licensed sites can fill out an application one time and edit that same application for each setting, vastly reducing the paperwork and manual processing burden. Ultimately, the project will enhance the quality of licensing interactions between state agencies and the organizations that provide services and supports to the public and make government more efficient. <http://das.ct.gov/fp1.aspx?page=443>

And – a warm welcome to incoming Public Policy Intern Brandon Cirillo, a second year student in UConn's Public Policy program. Brandon begins his work in the Office of the Nonprofit Liaison later this week.

UPDATES TO NONPROFIT LIAISON WEBSITE

See recent updates to the Nonprofit Liaison website:

<http://www.governor.ct.gov/malloy/cwp/view.asp?a=3997&q=512660>

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